



## Policy 2

# Child Safeguarding Representative Policy

---

(Appointment role and responsibilities)

### Commitment to Te Tiriti O Waitangi

Spiralz Rhythmic Gymnastics recognises Te Tiriti O Waitangi as Aotearoa New Zealand's founding document.

Spiralz Rhythmic Gymnastics is committed to upholding the mana of Te Tiriti O Waitangi and the principles of Protection, Partnership and Participation.

Spiralz Rhythmic Gymnastics is committed to embedding safeguarding and child protection in our culture. To support our staff, volunteers and contractors to be able to respond sensitively, effectively and efficiently to concerns, we have appointed a Child Safeguarding Representative who is responsible for anything concerning child safeguarding or protection.

Spiralz Rhythmic Gymnastics Child Safeguarding Representative is *Teresa Baird*.

### The role of the Child Safeguarding Representative

The role of the Spiralz Rhythmic Gymnastics Child Safeguarding Representative is to take responsibility for safeguarding and child protection by:

- Raising awareness

## Spiralz Rhythmic Gymnastics

- Managing concerns (please see Policy 1 Appendices 1-3 on responding to actual or allegations of child abuse or neglect)
- Working with others
- Commitment to training.

## Raising awareness

- Ensuring the safety and wellbeing of children and young people come first and is of key importance in any decision making.
- Ensuring Spiralz Rhythmic Gymnastics safeguarding/child protection policies and Code of Conduct are known, understood and used appropriately.
- Ensuring Spiralz Rhythmic Gymnastics safeguarding/child protection and associated policies are reviewed annually, and the procedures are reviewed when in use to ensure they are fit for purpose.
- Ensuring the safeguarding and protection of children and young people is an embedded principle and used in practice.
- Ensuring the safeguarding/child protection and related policies are available on the club website so all stakeholders are aware of our safeguarding culture.
- Organising training and ensuring staff are aware of any safeguarding/child protection training opportunities and policies.
- Encouraging a culture of listening to children and young people, and taking into account their needs and feelings.

## Working with others

- Ensuring their availability, in case of any out of hours situations.
- Acting as a point of contact for Spiralz Rhythmic Gymnastics and liaising with Oranga Tamariki, the Police and other relevant agencies.
- Acting as a source of support, guidance and expertise for all staff and volunteers.
- Ensuring contact details for Oranga Tamariki, Police and specialist agencies are maintained and made available to staff.

## **Commitment to training**

- Undertaking initial training for the role to provide them with the knowledge and skills required to carry it out. Such training should be updated at least every two years.
- Maintaining knowledge and skills by taking regular professional development opportunities.
- Keeping up to date with safeguarding and child protection developments.
- Organising and ensuring own supervision is in place and regularly accessed as required.